

Mt. Baker Amateur Radio Club Incorporated

Constitution and By-Laws

Constitution revised February 5, 2007

Article IV, Sections 1, 6:

Amended to include "Past President"

Article IV, Section 3:

Amended to include references to By-Law Articles

Article V, Section 1:

Amended to include "five elected officers, three appointed representatives and one representative member from each of the M.B.A.R.C. inc., permanent sub-groups currently in existence at this time.

By-Laws revised February 5, 2007

Article III, Section 2:

Amended to specify "non-emergency" club owned property available to club members, and "Non-emergency items may be subject to recall at any time..."

Article III, Section 2:

Amended to include reference to By-Law Articles

Article VI:

The addition of Section 6:

"Three Executive Trustees shall be appointed by the President at the beginning of his term prior to the August Board Meeting. The Executive Trustees are voting members of the board and serve as advisor to the whole"

CONSTITUTION

MOUNT BAKER AMATEUR RADIO CLUB INCORPORATED

Bellingham, Washington

Article I

The name of the organization shall be the Mount Baker amateur Radio Club. Inc. A non-profit organization established under the laws of the State of Washington.

Article II Objectives

- a. To advance the technical knowledge of its members in the field of amateur radio.
- b. To provide organized communications facilities in the event of real or simulated emergencies, and to coordinate with existing government and private facilities.
- c. To provide an exchange of ideas and information for its members.
- d. To assist in the elimination of television and radio interference.
- e. To provide a pool of common items of equipment, antennas, power equipment and miscellaneous items for the use of the membership in attaining the objectives set forth above.

Article III Membership

- Sec. 1. Membership in this club shall be of two classes:
Active membership shall be open to all persons holding a valid amateur radio license.
Honorary membership may be conferred upon any person for cause by a two-thirds majority of the members present at any regular meeting of the club.
- Sec. 2. Since the Honorary Members are not fully participating members, voting privileges shall be restricted to Active Members only.
- Sec. 3. Membership procedures and fees shall be as set forth in the By-Laws

Article IV Officers

- Sec. 1 The presiding officers of the club shall be the President, Vice President, Secretary, Treasurer and Past President.
- Sec. 2 The presiding officers shall be elected by secret ballot of the membership at the last regular meeting in June of each year. The term of office shall be for one year commencing August first of each year.
- Sec. 3 The Custodian of the club station shall be elected by the membership at any regular meeting and shall serve until replaced at a subsequent election. Duties are covered in Article III, Sec. 1, 2, 3, in the By-Laws.
- Sec. 4 Replacement of elected officers shall be accomplished by an election at the next regular meeting of the membership after receipt by the President of notification of resignation of an incumbent. The term of the newly elected officer shall expire concurrently with the other elected officers.
- Sec. 5 Only Active Members shall be eligible for either elective or appointive offices.
- Sec. 6 Duties of the elected officers shall be as follows:
- (1) President: The President's duties are to conduct the club meetings, conduct monthly board meetings, preside over club activities, appoint members to committees as required, and generally conduct himself in the club/s best interests as its representative
 - (2) Vice President: In addition to assuming the President's duties in his absence, the Vice President will be the activities chairman.
 - (3) In the event the President should resign, the Vice President shall fill the office on a temporary basis until a new President is elected.
 - (4) Secretary: The Secretary's duties shall include maintenance of the club's minutes, all correspondence, and records, except financial, incidental to the club's operation.
 - (5) Treasurer: The Treasurer's duties shall include keeping the books of the club concerning financial credits and debits, maintain the club bank account, collect all monies from whatever source and make all authorized disbursements of funds.
 - (6) Past President: The Past President serves in an advisory capacity to provide continuity between the old board and the new board. The Past President has no voting privileges except when necessary to break a tie.

Article V Club Business

- Sec. 1 The planning, conduct, and control of the club's various activities shall be accomplished by a Board of Trustees consisting of the five elected

officers, three appointed representatives and one representative member from each of the M.B.A.R.C. Inc., permanent sub groups currently in existence at this time.

- Sec. 2 The active members present shall be a majority for the conduct of business at any meeting of the membership.
- Sec. 3 Disbursement of funds for other than routine operations.
Routine operations shall be considered to be:
- a. Publishing of the Club Newsletter, or any other printed matter deemed to be an “official” club sponsored Item.
 - b. Postage.
 - c. Copying costs for publications and/or handouts.
 - d. Secretarial/Bookkeeping supplies.
 - e. Other than routine costs shall be considered to be the cost of prizes and/or awards for presentation at regular club meetings or other club underwritten functions.
 - f. The underwriting, either partially or in full of the costs incurred for various banquets, picnics, or like functions after having been first approved by a majority of active members present at a regular meeting.
 - g. Electronic equipment purchases, as required, to maintain the technical communications integrity of the M.B.A.R.C. In time of natural or man made disasters. Such expenditures, first approved by a majority of active members present, shall include the costs of necessary parts, shipping, and labor charges if repairs are needed.

Article VI Changes in the Constitution and By-Laws

- Sec. 1 This constitution may be amended at any regular meeting by a majority of the active members of the club present, the proposed amendments having been submitted in writing and read to the club at a regular meeting held at least one month prior to the time of the voting on same.
- Sec. 2 By-Laws may be adopted, amended or repealed at any regular meeting by a majority vote of the active members present.
- Sec. 3 Absentee ballots provided by the Board of Trustees may be used for voting on Constitution changes *if* they are returned to the Board in a sealed envelope prior to the meeting at which the vote is taken.

BY-LAWS

MOUNT BAKER AMATEUR RADIO CLUB INCORPORATED

Bellingham, Washington

Revised February 5, 2007

Article I

- Sec. 1 All applications for membership shall be in writing, the form of which shall be prescribed by the Board of Trustees. Such applications must be accompanied by a membership fee (dues) as prescribed in Article II of the By-Laws.
- Sec. 2 Applications for a new Active membership received by any of the club officers shall come before the Board of Trustees at their next regular or special meeting. If the application is approved, the applicant shall at once become a member of the club and have all the rights and privileges of the other members. If the application is disapproved, for any cause, the applicant may bring his application before the next regular meeting of the club membership who shall, by a majority of all the active members present and voting, either approve or reject their application. Provided, however that the Board of Trustees may approve or reject an application conditionally and may reconsider and pass an application once rejected.
- Sec. 3 Nominations for Honorary membership maybe introduced by any Active member at any regular meeting of the membership. Such nominations shall include the specific reasons for proposing honorary membership for the individual. The vote of the membership on the nomination shall be final.
- Sec. 4 No person shall be accepted for membership unless they agree fully to comply with all the provisions of the articles of the Incorporation, the Constitution, and the By-Laws of the Mount Baker Amateur Radio Club. Any member who violates their membership agreement may be ousted by a two-thirds majority of the members present and voting at any regular meeting of the membership or at any special meeting called for that purpose.

Article II Membership Dues

- Sec. 1 Membership dues shall be at the Current Rate for Active members: two dollars per year for each additional Active member of the family living at one address. Honorary membership shall be free of any charge. New members will only be charged a pro-rated amount to cover their

membership through December 31st.

- Sec. 2 Annual dues shall become due and payable as of February first of each year. The payment of dues shall be by the lump sum or may be spread over two months by arrangement with the Treasurer. Dues not paid by the end of March will be considered delinquent and the delinquent member is subject to loss of their Active membership privileges or may be dropped from the club for cause by the membership.

Article III Club Owned Property

- Sec. 1 The Custodian of the club station, as shown on the club station license, shall also be the custodian of all club owned property. They shall maintain a current inventory list in duplicate of all items and their locations. One copy of the list will be held by the Custodian, and one will be held in a file with the MBARC Secretary.

- Sec. 2 Club owned property shall be divided into two categories, Emergency and Non-emergency. Emergency equipment is that which is normally kept at or in the van, and/or the SAR Bldg., for immediate response to requests for aid. Non-emergency equipment includes all other items on hand for training, field day, etc. Non-emergency club owned property is available to club members as set forth herein and upon approval of the Technical Committee. Emergency equipment may be used for short periods only, with provision for its immediate return should an emergency come up. Non-emergency items may be used for long periods subject to recall at any time on short notice. Individuals using club owned property in this manner are responsible for the care and preservation of the property while in their hands. No part of the club owned property may be modified by any of the members without the express approval of the Technical Committee. (See Article VI, Section 4)

- Sec. 3 The acquisition of new property and the disposition of old property shall be subject to a majority vote of the membership attending any regular meeting. Necessary repairs to the club owned equipment will be accomplished at minimum cost to the club and such costs shall be subject to review and approval of the membership.

Article IV Meetings

- Sec. 1 Regular meetings of the club membership shall be held on the second Tuesday of each month except that there will be no meetings during July and August. Meetings will normally be held at the regular meeting hall except for special programs. The date, time, and place of meeting will be announced in the Ground Wave.

Sec. 2 The Board of Trustees shall meet once each month at a time other than the regular meeting of the membership. The time and place of the board meeting shall be designated by the President and announced in the Ground Wave.

Sec. 3 Should there be no business to come before the monthly Board of Trustees meeting, and no one having presented to any board member any Items for consideration no later than three (3) days prior to a scheduled meeting. It then becomes the prerogative of the club President as the head of the trustees to cancel the meeting.

Article V. Publications

Sec. 1 The monthly Ground Wave is the only official publication of the Mount Baker Amateur Radio Club. All members, regardless of class, shall receive a copy of each issue published, either by hand or mailed to the address shown on the current mailing list, except that only one copy will be mailed to a family having two or more memberships at one address.

Sec. 2 The cost of publication and mailing of the Ground Wave each month shall be considered a normal operating cost of the club and subject to review only as to the propriety of the amount not the need.

Article VI Standing Committees

Sec. 1 Standing Committees: shall be established by the President for specific continuing functions within the overall operation of the club. Chairman and members of the Standing Committees shall be appointed by the President and shall serve until replaced by another appointee without regard to the yearly election cycle for club officers. Committee Chairmen may report their activities either at meetings of the Board of trustees or at the general membership meetings as requested by the President.

Sec. 2 Public Relations: The Public Relations Committee shall normally consist of one person whose function is the dissemination of information about club activities in general to the news media.

Sec. 3 Television Interference (TVI)/Broad Band over Power Lines (BPL): The TVI/PBL Committee shall consist of three or more persons whose function is to respond to complaints received about interference caused by amateur activities. Complaints may be received directly by a member of the club or by letter from the FCC.

Sec. 4 Technical Committee: The Technical Committee shall consist of three persons, one of who shall be the custodian of the club's property. It shall be the function of the Technical Committee to supervise the use, and

insure the maintenance of all club owned property. Requests for the use of club owned property by club members will be evaluated and may be approved by the committee after determining the need, technical competence, and responsibility of the requesting member.

Sec. 5 Training Committee: The Training Committee shall consist of a Training Coordinator and as many other members as may be required to coordinate training activities within the club, store and distribute training materials and provide counseling service for new amateurs in the area.

Sec. 6 Executive Trustees: Three Executive Trustees shall be appointed by the President at the beginning of his term prior to the August Board Meeting. The Executive Trustees are voting members of the board and serve as advisors to the whole.

Article VII Mount Baker Amateur Radio Club Repeater Group

Sec. 1 The Mount Baker Amateur Radio Club Repeater Group is established as a semi-autonomous group within the Mount Baker amateur Radio Club under the general supervision of the Board of Trustees.

Sec. 2 The MBARC Repeater Group shall be under the direct control of a Repeater Committee composed of 5 or 7 members, the chairman and majority of which must be voting members of the MBARC and responsible to the Board of Trustees for the administration of the Repeater Groups.

Sec. 3 The Chairman of the Repeater Committee shall be elected by the membership of the Repeater Group in January for a term of two years. The Chairman shall, in turn, appoint the other members of the committee.

Sec. 4 Membership in the MBARC Repeater Group shall be open to all interested amateurs in the area served by the repeaters. Membership in the MBARC is encouraged but not required.

Sec. 5 The Repeater Committee shall promulgate such Internal rules and procedures as are necessary for effective control and administration of the Repeater Group and the proper usage of the equipment under its control. A current copy of all such rules and procedures shall be filed with the MBARC Secretary.

Sec. 6 The MBARC Repeater Group shall be responsible for the collecting, accounting, and disbursement of funds pertinent to the repeater operations as a separate function from the general funds of the club.

Sec. 7 The Chairman of the MBARC Repeater Group shall be responsible for notifying the club's Custodian of all property acquired for use in the

repeater system. Equipment no longer required for repeater operation shall be treated in the same manner as all other club owned property.

Article VIII Mt. Baker Amateur Radio Club Digital Group

Sec. 1 Origination

The Digital group is established under the Constitution and By-Laws of the Mt. Baker Amateur Radio Club, Inc., as amended May 11, 2004.

Sec. 2 Purpose

This group shall provide support for Amateurs particularly interested in digital modes of radio communication. These modes shall include but not be limited to the following: packet radio, voice over internet protocol (VoIP) aka radio over internet protocol (RoIP), automatic position reporting system (APRS), PSK31, and digital image communications.

Sec. 3 Officers

Officers will consist of five (5) individuals.

Chairman
Vice Chairman Custodian
Secretary/Treasurer Custodian

Yearly elections will be held at the regular June meeting, with the current officers continuing their duties during the summer hiatus. The newly elected officers will assume their office the following September. This aligns the Digital Group with the MBARC.

The Chairman, Vice Chairman and Secretary/Treasurer shall be elected by a majority vote of the active members of the Group present at the June meeting. These officers will serve for a period of one year.

Two custodian will be appointed by the Chairman. They will serve a one year term coincident with the other officers.

Sec. 4 Duties of the Officers

Chairman: The Chairman will preside at all meetings and, in general perform all those duties incidental to the office.

Vice Chairman: The Vice Chairman will, upon request of the Chairman, perform all duties of the chair should the Chairman be unable to do so.

Secretary/Treasurer: This officer shall maintain minutes of Group meetings and shall conduct any correspondence necessary to the operation of the Group. In addition, this individual shall keep appropriate financial records, receive payments, and issue disbursements to and from the Group bank account as required.

Custodian: These two individuals will each accept operational

responsibility for specific Group systems, including the packet BBS, the IRLP node, and any future Group operations that may be instituted.

Sec. 5 Conducting Business

Regular monthly Group meetings will be held, except for the months of July and August. A quorum for conducting business will consist of five (5) Group members, including the chairman or his designee. All Group members shall have an equal vote, with the Chairman acting as a tiebreaker.

Sec. 6 Membership

MBARC membership is not required (but is encouraged) to become a member of the MBARC Digital Group. Continued membership is contingent on proper amateur practice and procedures as set forth in the "RADIO AMATEUR CODE".

The Digital Group reserved the right to refuse or terminate membership of any individual who does not meet, or adhere to the aforementioned standard of conduct expectations.

Sec. 7 Funding

Annual membership in this Group shall require payment of a \$20 fee (not prorated), due prior to March 1st of each calendar year or upon initial application.

Additional fees may be assessed upon approval of a two-thirds vote of the membership present when a vote is called.